

3) Secretary The Secretary shall keep a true and complete record of the proceedings of all meetings of the members and of the Executive Board. The Secretary shall attend to the giving and serving of all notices of the Club required to be given and shall have custody of the books (except books of account) and records of the Club. The Secretary shall perform all duties relating to the office of the Secretary and such other duties as the By-Laws or Executive Board may prescribe.

4) Treasurer The Treasurer shall keep correct and complete records of account of the Club. The Treasurer shall have charge and custody of all funds, notes, securities, and other property which may from time to time come into possession of the Club. The Treasurer shall deposit all funds of the Club with such depositories as the Executive Board shall designate. The Treasurer shall furnish at meetings of the Club and Executive Board a report of the financial condition of the Club and perform all duties of the office of the Treasurer and such other duties as the By-Laws or the Executive Board may prescribe.

5) Assistant Officers Assistant Officers, as the Executive Board shall from time to time designate, shall have such powers and duties as may be delegated to them by the By-Laws or the Executive Board.

6.3 Qualifications The officers of the Club shall be dues paying members of the Club. No two offices may be held by the same person at the same time.

6.4 Nominations By September 1 of each even year, the President shall designate three members of the Club to serve as a nominating committee, whose duty it shall be to nominate candidates for Club officers. They shall announce the slate of candidates at the even year October meeting. Nominations of candidates from the floor, with the candidate's consent, shall be accepted only at the October meeting.

6.5 Elections Officers shall be elected by a majority ballot of members present in person at the even year November meeting. Officers shall be installed at the even year December meeting to serve a term of two years.

6.6 Vacancies In the case of vacancy in the Presidency, the Vice-President shall succeed to President. Vacancies in any other office shall be filled by appointment by the Executive Board for the remaining term of the office.

6.7 Removal Any officer of the Club may be removed, for any reason, by a majority ballot of the membership at any meeting of the Club noticed for such purpose.